

**MINUTES OF THE
LEGISLATIVE PROCESS COMMITTEE**

Friday, September 21, 2007 – 10:00 a.m. – Room W025 House Building

Members Present:

Sen. Lyle W. Hillyard, Senate Chair
Rep. Roger E. Barrus, House Chair
Sen. Brent H. Goodfellow
Sen. Peter Knudson
Rep. Douglas C. Aagard
Rep. Rosalind J. McGee
Rep. Carol Spackman Moss

Members Absent:

Rep. Ronda Menlove

Staff Present:

Mr. John Q. Cannon, Managing Policy Analyst
Mr. John L. Fellows, Deputy General Counsel
Ms. Chelsea Barrett, Legislative Secretary

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Committee Business

Chair Hillyard called the meeting to order at 10:02 a.m. Rep. Menlove was excused from the meeting.

MOTION: Chair Barrus moved to approve the minutes of the July 17, 2007 meeting. The motion passed unanimously.

2. Reports on Committee Assignments

Mr. Cannon spoke about the transition into the Capitol with updates from the July meeting based on a staff meeting with the Capital Preservation Board including security and access issues.

The Committee discussed general session scheduling. Chair Barrus and Chair Hillyard noted that the general caucus feedback was not to make additional changes with the schedule beyond the action taken during the 2007 General Session.

The Committee discussed the rules of admittance to the House and Senate Chambers. Mr. Cannon confirmed that House and Senate Rules Committees are recodifying House and Senate rules. The Committee discussed lobbyist privileges on the floor. Mr. Fellows answered questions regarding access to the floor for lobbyists and Legislators' family members.

Ms. Sandy Tenney, Chief Clerk, House of Representatives, informed the Committee that December 7 is the date scheduled for the House to begin moving into the capitol building, and January 4 will be a re-dedication for the new building. An open house is expected to begin January 5 and will be approximately one week.

3. Legislative Standing Committees

Mr. Cannon outlined the standing committees currently in the House and Senate. He explained the graphs included in the mailing with committees and the workload history of each committee. Additionally, Mr. Cannon noted the past schedule for each standing committee.

The Committee discussed the idea of streamlining efforts for committees to become more efficient. The

Committee discussed workload within the Committees, taking quality time in evaluating bills, and the necessity of public involvement.

The Committee asked staff to check with other staff members and get input on how to make the Committees operate more efficiently. The Committee also agreed to talk about appropriation sub-committees in the next Committee meeting.

4. Constituent Services

Mr. Fellows gave an overview of constituent services for Utah using information included in the mailing packet. He noted that the Office of Legislative Research and General Counsel takes informational calls from many constituents. He noted several possibilities to create better services for constituents, including developing an independent nonpartisan office, expanding staff for each office or keeping the status quo.

Ms. Shelley Day, Legislative Information Liason, noted her experience with constituent services.

Ms. Sandy Tenney, Chief Clerk, House of Representatives, discussed her experience with constituent services and ideas for improving services.

The Committee discussed the constituent service situation and asked for a summary of the discussion for the next meeting and future discussion.

5. Other Items / Adjourn

MOTION: Sen. Knudson moved to adjourn. The motion passed unanimously.

Chair Hillyard adjourned the meeting at 12:10 p.m.